|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MEETING TITLE:** | | City of Seguin – Cordova Rd Reconstruction  TROE Update | **DATE:** | 07/07/2023 | |
| **PROJECT NUMBER:** | | 0915-46-052 |  |  | |
| **Attendees:** | | City of Seguin: Connie Real  Pape-Dawson: John Tyler, Jake Powell, Steven Tate  Pinnacle: Daniel Shaw |  |  | |
| **AGENDA TOPICS:** | | | | |
| TROE | * ROE update   + 89 total ROE letters sent   + 65 signed letters received (73%)   + 24 ROE letters outstanding     - Outstanding ROE for impacted parcels are critical | | | |
| Outstanding ROE | Impacting 48 parcels  Missing 9 TROE for impacted parcels  2- unidentified for TROE– Cordova Crossing easements   * **Pinnacle to verify in TROE was sent, other Cordova Crossing TROE have been executed. Parcel numbers; 183340,178053**   Strategy to obtain missing TROE   * Review missing parcels   + Unresponsive or contentious   + **Parcel 55539- Mr Sanchez and family are Spanish speaking and need translation. Pinnacle to provide translation and coordinate meeting**   + **Parcels 148684, 148683, 148682, 148681- Mr. Valdez would like field meeting with more project specific information. Pinnacle to coordinate meeting**   + **Parcel 55572- Ms Cranford has attorney. Pinnacle to attempt contact with Troy Burch. File with court to obtain entry if progress is not made.**   + **Parcel 55521- Owner in bad health. Pinnacle to attempt contact one final time then file in court if no response.**   + **Parcel 55163- Several attempts made by CoS. File with court.**   + **Parcel 83116- Pinnacle to attempt to schedule field meeting**   + **Parcel 55918- ROW to be dedicated with future development. CoS to determine if dedication can be required and conformance with Uniform Act.**   Beginning Survey/ROE   * 48 parcels to survey   **Process/order**   1. **Pinnacle to mail letter stating that entry will be upcoming within date range and explanation that it will be survey operation to locate property corners.** 2. **PD surveyors will contact owner and schedule/notify prior to entering and meet any special provisions. Pinnacle to provide spreadsheet with contact information/special provisons**   Open Discussion   * **Filing with court needs to occur ASAP for any necessary parcel. Process will take ~30-45 days**   + **Pinnacle to coordinate process and filing with CoS** * **Existing TROE expire 12/2023** * **CoS confirmed schematic can be shared** * **CoS requested separate outreach to Mr Urban prior to entering property** | | | |