|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MEETING TITLE:** | City of Seguin – Cordova Rd Reconstruction  Kickoff | | **DATE:** | 09/16/2022 | |
| **PROJECT NUMBER:** | 12775-00 | |  |  | |
| **AGENDA TOPICS:** | | | | |
| General Project | | 1. Intro and Team Members 2. Status of Administrative Documents    1. AFA    2. Dual logos with County?    3. County / Others?    4. Billing       1. Status report preference items       2. Invoice template or preference 3. Timeline    1. Survey – Aerial (09/17) 10/2022    2. DCC – 11/2022    3. 30% DDRT / Schematic – 01/2023    4. 60% DDRT – 05/2023    5. 90% DDRT – 08/2023 (Hold plans during ROW / Utility)    6. Final Plans – 12/2024 4. Funding and Commitments    1. Budget Presentation $31M    2. Prelim OPCC $33M - $37M w/escalation    3. How is ROW calculated | | |
| 110 Feasibility Studies | | 1. Field reconnaissance 2. Geotechnical    1. Pavement alternatives       1. Proposing only flexible options       2. Specific material preferences?       3. General preferences required?       4. Will need to estimate ESALs / Counts    2. Pavement Report    3. Drilling and site investigations    4. Borings in 3-4wks; 3 wks for processing draft designs 3. Traffic Studies    1. Received counts    2. Planned analysis / TPP vs Option C vs ESALs    3. Summary Report       1. Any template preference? | | |
| 120 ENV / Public Involvement | | 1. ENV    1. TxDOT Coordination    2. Anticipating a CE    3. NEPA / ECOS       1. Workplan development / ENV Toolkit       2. Determination of 404 Permitting       3. ENV Coordination 2. Environmental impacts etc.    1. What ENV considerations are presently known? 3. Optional Assessments and Schedule 4. Public Involvement    1. Planned Meetings       1. Schematic phase       2. Design phase    2. Public meeting processes       1. ADA, location, etc       2. Approval of outreach materials    3. ROW acquisition    4. Schedule and regulatory timelines | | |
| 130 ROW Data | | 1. ROW    1. Right of entry update       1. Could our team support with non-responders?    2. ROW mapping and deliverables    3. Schedule Update 2. Utility Coordination    1. Utility layouts    2. Utility Conflict Matrix – TxDOT Standard    3. Major petroleum line    4. NOPC – Preferred template?    5. Scheduled meetings; need to begin soon    6. Seguin specific contacts | | |
| 131 ROW Acquisition | | 1. Uniform Act Requirements 2. TxDOT Forms? 3. Appraisal and Title require TxDOT Pre-Approved List Agent 4. Preparation and starting? 5. Development of plan framework 6. Integrating with Connie Real’s Team 7. Suggested frequency for regular meetings and coordination 8. Prioritization of problematic parcels 9. Property owner engagement / Public Involvement blending 10. Negotiations and timelines 11. Relocation assistance | | |
| 150 Survey | | 1. No planned discussion points | | |
| 160 Roadway Design | | 1. Preliminary Geometric Layout    1. 2 – design alternatives (termini at intersections)    2. ROW constraints / developments    3. DCC 2. LG process, DDRT / DSRT 3. Constraints mapping 4. Pedestrian and bicycle facilities 5. Regional expansion considerations 6. TxDOT RDM governed | | |
| 161 Drainage | | 1. Data collection and field work 2. Design criteria and design storm 3. Hydrology studies and modeling requirements    1. Existing models 4. Hydraulic modeling and anticipated design 5. HEC-RAS and complex modeling / Hydraulic Data Sheets 6. Storm drain design and outfalls 7. Detention requirements | | |
| 162 Traffic | | 1. TPP vs Option C 2. Signing – specifics? mounts? 3. Warrants and timing plans; specific templates requested? 4. Traffic signal design – TxDOT Standards 5. Known problem locations | | |
| 163 Misc Design | | 1. TCP    1. Likely quad-phased    2. Lessons learned    3. Public Involvement strategy 2. SW3P    1. Constraints and mitigation measures 3. Development of CPM schedule    1. Anything specific required from City | | |
| 164 SUE | | 1. No planned discussion points | | |
| Project Management | | 1. Bi-weekly status meetings (Transition to weekly once project initiates) 2. Invoicing 3. Communication protocols 4. Next steps | | |
| Open Discussion | |  | | |
| **ACTION ITEMS:**  **Description** | | | | |
|  | | | | |